Attachment F

Exhibits 1 -6

AGENCY RN: COMPETENCY SELF-EVALUATION

NAME (print)	AGENCY				
Instructions: rate your knowledge and experien	ce using	the fol	lowing	scal	e.
<pre>1 = No knowledge/No experience 2 =</pre>	Knowledg	ge but no	o expe	rience	2
3 = Knowledge/done with assistance 4 =	Knowledg	ge/done	indepe	ndentl	ГУ
ASSESSMENT/TREATMENT PLANNING/SERVICE DELIVERY					
Admission of patient to acute in-patient		1	2	3	4
Physical Assessment		1	2	3	4
Mental Status Exam		1	2	3	4
Initial Nursing Care Plan		1	2	3	4
Multidisciplinary master Treatment Planning		1	2	3	4
Progress Note charting		1	2	3	4
Education Groups		1	2	3	4
Process Groups		1	2	3	4
Discharge or transfer of patients		1	2	3	4
MEDICATIONS					
Psychotropic Medication administration		1	2	3	4
Psychotropic Medication adverse reactions		1	2	3	4
Patient Teaching re Psychotropic Mediations		1	2	3	4
Transcription of MD orders		1	2	3	4
PSYCHIATRIC CRISIS MANAGEMENT					
Verbal skills to de-escalate agitated patient		1	2	3	4
Physical containment skills for team		1	2	3	4
Self-protection skills		1	2	3	4
Use of restraints in behavior management		1	2	3	4
Use of seclusion/monitoring patient in seclusion	n	1	2	3	4
MEDICAL EMERGENCIES					
Use of portable oxygen, suction, ambubag		1	2	3	4
Maintenance of patient until EMT arrival		1	2	3	4
LEGAL & REGULATORY RESPONSIBILITIES					
Duty to warn and protect		1	2	3	4
Reporting patient abuse/neglect		1	2	3	4
LEADERSHIP					
Function as Team Leader		1	2	3	4
Function as Charge Nurse		1	2	3	4
Supervision of Nursing Staff		1	2	3	4
OTHER SAFETY ISSUES					
Conduct FIRE DRILL in acute Psychiatric setting		1	2	3	4
This is a true description of my knowledge and	skill in	psychia	tric n	ursin	g.
	_				
(signature)		(da	te)		

Hawaii State Hospital

Hawaii State Hospitai

AGENCY LPN: COMPETENCY SELF-EVALUATION

NAME (print)	AGENCY					
	using Knowl Knowle	edge	but no	ex	per	ience
COLLECTION & DOCUMENTATION OF ASSESSMEN	T DAT	A			i.	
Taking/recording vital signs			1	2	3	4
Observation/recording height & weight				2		
Observation/documentation of dietary intake			1	2	3	4
Collection/documentation of urine/stool specimen			1	2		
Observations/charting psychiatric patient behavior			1	2	3	4
ASSISTS IN IMPLEMENTATION / EVALUATION OF T	REATN	1ENT	PLAN	V		
Assists patient with ADLs (grooming & hygiene)			1		3	
Conduct patient activities (educational/recreational)				2		
Monitor patient with suicidal thoughts/behaviors				2		
Monitor/manage patient with physically aggressive behavior				2		
Verbal de-escalation skills				2		
Self-protection skills (for physical assault)				2		
Team intervention strategies (for dangerous behavior)				2		
Monitor patient in restraints and/or seclusion				2		
Progress note charting reflecting progress toward goals				2		
Progress note charting reflecting physical complaints			1	2	3	4
VERBAL COMMUNICATION						
Communicate changes in patient status to Charge RN				2		
Seek supervision of carrying out unfamiliar procedures				2		
Identify and process problems			1	2		4
Therapeutic communication			1	2	3	4
GENERAL SAFETY						
Practice Universal precautions			1	2	3	4
Assist in a medical emergency`				2		
Participate in an institutional FIRE DRILL			1	2	3	4
MEDICATIONS						
Psychotropic medication administration			1	2	3	4
Psychotropic medication adverse reactions			1	2	3	4
Patient teaching re psychotropic meditations			1	2 2	3	4
Transcription of MD orders			1	2	3	4

(Signature) (Date) EXHIBIT 1

The above is a true description of my knowledge and skills in psychiatric nursing.

Hawaii State Hospital

AGENCY PSYCHIATRIC TECHNICIAN COMPETENCY SELF-EVALUATION (PSYCH TECH)

NAME(print)	AGENCY				
Instructions: Rate your knowledge	& experience using	th			
Instructions: Rate your knowledge	t oxperious corny				
following scale. 1=No knowledge/No experience	2=Knowledge but no	gxs	eri	enc	e
3=Knowledge/done with assistance	4=Knowledge/done ind	lep	end	ent	1
3=Knowledge/done with assistance	,				- 1
COLLECTION & DOCUMENTATION OF ASSE	COMPAN DATA				
COLLECTION & DOCUMERIATION OF ABBLE	SUMERI DATA	1	2	3	4
Taking / recording Vital Signs		1	2 2 2 2	3 3 3	-
Taking/recording height & weight	me intaka	1	2	3	7
Observation/documentation of dieta:	ty Incake	1	2	2	7
Collection/documentation of urine/	stool specimen	1	2	3	4
Observations/charting psychiatric	patient benavior	1	2	3	4
ASSISTS IN IMPLEMENTATION/EVALUATION	ON OF TREATMENT PLAN				
Assist patient with ADLs (grooming	& hygiene)	1	2	3	4
Conduct patient activities-education	onal/recreational	1	2 2 2 2 2 2 2 2	3 3 3 3 3 3 3	4
Monitor natient with suicidal thou	ghts/behaviors	1	2	3	4
Monitor/manage pt. with physically	aggressive behavior	1	2	3	4
Verbal de-escalation skills		1	2	3	4
Self-protection skills (for physical	al assault)	1	2	3	4
Team intervention strategies (for	dangerous behavior)	1	2	3	4
Monitor patient in restraints and/	or seclusion	1	2	3	4
Progress note charting reflecting	progress toward goal		2	3	4
Progress note charting reflecting	a physical complaint	1	2	3	4
VERBAL COMMUNICATION					
Communicate changes in patient sta	tus to Charge RN	1	2	3	4
Seek supervision of unfamiliar pro-	cedures/policies	1	2	3	4
Identify & process problems		1	2	3	4
Therapeutic communication		1	2	3 3 3	4
GENERAL SAFETY					
Practice Universal Precautions		1	2	3	4
Assist in a medical emergency		1	2	3	-
Participate in an institutional FI	DE DETIT	1		3	
Participate in an institutional Fi	RE DRILL				
The above is a true description of	my knowledge and sk	i 11	ls i	in.	
psychiatric nursing.					
(signature)	(date)				

(signature)

Nursing Services

SUPPLEMENTAL SERVICES LICENSED EMPLOYEE PERFORMANCE EVALUATION (Registered Nurse)

EMPLOYEE:			DATE:			
				U	NIT:	
				SF	HIFT:	
	eck in the space who ovide evidence on the	ich best expresses you ne lines following.	our judgement of l	his/her performance	. If you score in	
Completion of Assigned Duties	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	
*						
2. Follows Directions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	
3. Reports on Significant Findings	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	
4. Documentation on Progress notes, flow charts, S/R records, etc.	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	

5 Patient Interactions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactority even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at Satisfactory leve
					+ -
6. Management of Environmental Emergencies	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
7. Teamwork	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance.	E. Worked Independently at a Satisfactory level
. Implements the	A. No Chance to	B. Noeded	C. Performed	D. Worked	E. Worked
Patient Care Plan	Observe ()	Supervision but did not ask ()	Unsatisfactorily even with supervision	Satisfactorily with Guidance ()	Independently at a Satisfactory level
			()		
Medications	A. No Chance to Observe ()	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
). Medications	Observe	Supervision but did not ask	C. Performed Unsatisfactorily even with supervision	Satisfactorily with Guidance	Independently at a
Medications 0. Patient	Observe	Supervision but did not ask	C. Performed Unsatisfactorily even with supervision	Satisfactorily with Guidance	Independently at a

11. Transcribing Orders	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
12. Reporting Medication Errors and Adverse Drug Reactions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
3. Supervision / Leadership	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
14. Assessments of Patients	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
15. Management of Patients in an Emergency	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
ODITIONAL COM	MENTS				

WOULD YOU RECOMMEND FOR FUTURE CALLS? YES	NO	
Signature of person completing the evaluation:	michies .	
D. Jahren		

Nursing Services

LICENSED EMPLOYEE PERFORMANCE EVALUATION (Licensed Practical Nurse)

EMPLOYEE:			DATE:		
				U	NIT:
				SH	IIFT:
	ck in the space which		our judgement of	his/her performance	e. If you score in
Completion of Assigned Duties	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
2. Follows Directions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
	7				
3. Reports on Significant Findings	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
4. Documentation on Progress notes, flow charts, S/R records, etc.	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
5. Patient Interactions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance	E. Worked Independently at a Satisfactory level

6. Management of Environmental Emergencies	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at Satisfactory level
7. Teamwork	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
8. Implements the Patient Care Plan	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance	E. Worked Independently at a Satisfactory level
9. Medications	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
	1		- N		
10. Patient Education	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance	E. Worked Independently at a Satisfactory level
				•	
11. Transcribing Orders	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level

LPN PERFORMANCE EVALUATION -page 3-

12. Reporting Medication Errors and Adverse Drug Reactions	A. No Chance to Observe ()	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
			- h		
13. Assessment of patients	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
14. Management of Patients in an Emergency	A. No Chance to Observe	B. Needed Supervision but did not ask	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
#					
	5				
8					
WOULD YOU RECO	OMMEND FOR FUTU	RE CALLS? YES	NO		
(Signature of pers	son completing the eval	uation)	(position)		

Nursing Services

SUPPLEMENTAL SERVICES NON-LICENSED EMPLOYEE PERFORMANCE EVALUATION

PSYCH TECH/NURSE ASSISTANT

EMPLOYEE: _			DATE:			
				τ	NIT:	
				SI	HIFT:	
	ck in the space wh vide evidence on the	ich best expresses yo he lines following.	our judgement of l	his/her performance	. If you score in	
1. Completion of Assigned Duties	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance	E. Worked Independently at Satisfactory level	
	Ti -					
2. Follows Directions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	
3. Reports on Significant Findings	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	
Documentation on Progress notes, flow charts, S/R records, etc.	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level	

5 Patient Interactions	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at Satisfactory level
6. Management of Environmental Emergencies	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
7. Teamwork	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision ()	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
Implements the Patient Care Plan	A. No Chance to Observe	B. Needed Supervision but did not ask ()	C. Performed Unsatisfactorily even with supervision	D. Worked Satisfactorily with Guidance ()	E. Worked Independently at a Satisfactory level
DDITIONAL COMM	ENTS				(
	*				•
OULD YOU RECOM	MEND FOR FUTURE	CALLS? YES	No		